

CITY OF MIDDLETOWN CONNECTICUT
Department of Planning, Conservation, & Development

COMMUNITY DEVELOPMENT

TO: Citizens' Advisory Committee Members
FROM: Munro W. Johnson, Community Development Specialist *MWJ*
DATE: 27 November 2000
RE: Meeting Attendance

The CAC failed to reach a quorum on November 15th, and canceled its meeting.

Recognizing that not everyone can attend every meeting, it bears mentioning that all who can attend should.

With an operating deficit of two members, our committee members must maintain a relatively higher rate of attendance to achieve quorums and ensure that those who do take the trouble to attend, do not do so in vain.

The next meeting is scheduled for 20 December 2000. Please make an extra effort to attend. I continue to depend upon the active input and guidance of committee members during this, my first year as CAC staff.