
**CITY OF MIDDLETOWN
CITIZENS' ADVISORY COMMITTEE**

MINUTES

21-November-02

Present

L. WALLACE, CHAIR
S. ENGLEHARDT, VICE-CHAIR
V. AMATO
R. BANTUM
E. BOGDAN
A. KELLEY
E. ROBERTS
A. MARINO
D. MITKOSKI
B. PLUM
J. ROBINSON
S. SHOWALTER

Absent

M. DIMON
H. HENRY

Also Present

M. JOHNSON

L. Wallace called the meeting to order at 5:02PM.

Upon a motion by J. Robinson, seconded by B. Plum, the committee voted unanimously to approve the minutes of the September meeting (October's meeting had been cancelled).

First, L. Wallace reported to the committee on the work of the criteria subcommittee, and a discussion ensued about the scoring system and the time frame within which it could be utilized. It was agreed that the documents and the time frame be established and distributed before the next meeting.

Next, M. Johnson presented spending adjustment proposals on behalf of the Community Health Center (CHC) and Middlesex Community College (MxCC).

For the CHC, the proposal was to renew their contracts appropriately to allow for their grant expenditures on the Home Room program and New Horizons projects. Upon a motion by S. Englehardt and V. Amato, the Home Room program's proposal was approved. Upon a motion by J. Robinson and A. Marino, New Horizons proposal was also approved. J. Robinson inquired into the destination of MxCC's residual funds. M. Johnson responded it would be available for reprogramming in the upcoming funding round. Upon a motion by A. Marino and E. Roberts, the MxCC proposal was approved after E. Roberts inquired into how their budget would have been different if the college had anticipated the events responsible for their surplus. M. Johnson replied that, mainly, their tuition estimates would have been lower.

Lastly, M. Johnson notified the committee that, at the next meeting, Liberty Bank would be giving a presentation on the Down Payment Assistance (DPA) program, as its funds have been depleted. Also, the CAPER was almost finished and would be sent to members with the next mailout.

There being no further business, the committee adjourned, upon a motion by J. Robinson and B. Plum.

Respectfully submitted,

Munro W. Johnson
Community Development Specialist