

PLANNING AND ZONING COMMISSION SPECIAL MEETING NOVEMBER 18, 1987  
7:00 P.M.

Stephen T. Gionfriddo, Ann Loffredo, William Pillarella,  
Stephen Shapiro, John Robinson; alternates: Christine  
Lindquist, Vincent Loffredo

COMMISSION  
MEMBERS  
PRESENT

Sebastian J. Passanesi, Stephen Gadosmi; alternates:  
Richard Thompson, Francis Patnaude

ABSENT  
MEMBERS

Dir. George A. Reif, Hope P. Kasper, Secretary

STAFF

Ralph Wilson, City Attorney, Trina Solecki, Assistant  
City Attorney and two members of the public which included  
Earl Roberts and Charles Harris.

OTHERS

Comm. Gionfriddo stated that this special meeting was  
scheduled as a training meeting and to distribute material  
received by the staff of the Planning and Zoning office.

DISCUSSION  
BETWEEN  
STAFF  
AND MEMBERS

Comm. Gionfriddo also instructed each member to prepare for  
each meeting. He also stated that former Comm. Steven J.  
Leinwand would be missed as a member of the Commission.

OF COMMISSION

Dir. Reif took the Commission back through history to point  
out the significance of proper planning and the impact it  
will have on everyday life and how it will affect future  
generations.

He also advised the Commission they will be receiving  
the current Zoning Code, Zoning Map, Subdivision Regulations,  
and current Basic Information at their next meeting which  
is scheduled as a special meeting on December 2, 1987.

City Attorney Ralph Wilson instructed the Commission as  
to the do's and don't of the decision making process.  
He recommended do not include a condition which is the  
authority of another agency, have applicant agree to commitments  
rather than conditional approvals, prepare specific denial and  
cite sections as to why proposal does not conform, do not  
discuss proposal with developer or public, on site inspections  
should not include developer or public.

Comm. Gionfriddo suggested that Regulars members be seated  
on the right side of the table and Alternate members on  
the left side of the table to avoid possible confusion.

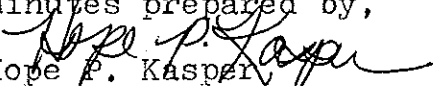
Comm. Ann Loffredo requested additional information re-  
garding proposals be included in the minutes.

On motion and second by Comms. Pillarella and Loffredo adjourn-  
ment was called at 8:30 P.M. Vote was unanimous.

Maps and reports were distributed at this time.

Approved at the Meeting of \_\_\_\_\_  
Planning and Zoning Commission

Minutes prepared by,

  
Hope P. Kasper  
Administrative Secretary