

**CITY OF MIDDLETOWN
CITIZENS' ADVISORY COMMITTEE**

MINUTES

17-November-2004

Present

L. Wallace, Chair
S. Englehardt, Vice Chair
B. Plum
V. Amato
D. Mitkoski
A. Marino
L. Caditz-Peck
E. Noglow
A. Watson
E. Roberts
J. Robinson

Absent

A. Kelly
R. Bantum
E. Bogdan
H. Henry

Also Present

M. Wackers

L. Wallace called the meeting to order at 5:00PM.

L. Wallace called for a review of the minutes. The Committee noted a number of changes that needed to be made. B. Plum motioned to approve the minutes with the changes. V. Amato seconded the motion and the Committee approved the motion unanimously.

The first item on the agenda was the public hearing for the 2003 CAPER. See no members of the public present to make comments A. Marino motioned to close the public hearing. E. Roberts seconded the motion and the Committee approved the motion unanimously.

The second item on the agenda was the request from Oddfellows Playhouse to revised the project scope from a HVAC unit to only replacing the heat pumps. M. Wackers explained that the HVAC bids came in at over double the amount of available funding. The CAC discussed the Oddfellows request but determined that Oddfellows would need to be present to answer there comments and concerns. The CAC directed M. Wackers to ask Oddfellows to be present at the next meeting to answer questions such as how much will the heat pumps save and will this be a good fix or a temporary patch to a problem that will need to be addressed down the road..

The third item on the agenda was reviewing the 2005 draft CDBG applications. M. Wackers explained the changes had reflected the remarks of the previous meeting. Committee members comments were that cost estimates need to be substantiated, so any language or requirements to ensure that any requests do reflect realistic costs should be added.

The meeting adjourned at 6:05pm.

Respectfully submitted,

Michiel Wackers
Community Development Specialist