

**CITY OF MIDDLETOWN  
CITIZENS' ADVISORY COMMITTEE**

**MINUTES**

*October-15-2008*

**Present**

L. Wallace, Chair  
A. Marino, Vice Chair  
D. Mitkoski  
R. Bantum  
R. Pelletier  
P. Murray  
B. Plum  
M. Podolin  
G. Faulkner Jr.

**Absent**

P. Pessina  
E. Noglow  
V. Amato  
A. Watson

**Also Present**

M. Wackers

Linda Wallace called the meeting to order at 5:10PM.

Linda Wallace called for the members to introduce themselves to the Committee's new member, Patricia Murray.

Linda Wallace called for the Committee to review the minutes from the April meeting; Barbara Plum motioned to approve the minutes. Ronnie Bantum seconded and the Committee approved the motion. Grady Faulkner abstained

Motion to approve the April Meeting Minutes.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)						X
Grady Faulkner (Common Council Seat-DEM)					X	
Ronnie Bantum (Minority Seat)		X	X			
Donna Mitoski (Handicapped Seat)			X			
Patricia Murray (At-Large Seat)			X			
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)			X			
Phil Pessina (Common Council Seat-GOP)						X
Barbara Plum (Planning and Zoning Commission Seat)	X		X			
Matthew Podolin (Youth Seat)			X			
Avery Watson (Low and Moderate Income Seat)						X
Vacancy (Banking and Insurance Seat)						X
Vacancy (Elderly Seat)						X

<u>TALLY</u>			<u>8</u>		<u>1</u>	<u>6</u>
Motion Approved						

Linda Wallace called for the first item on the agenda, Down Payment Assistance Revolving Loan Fund Authorization resolution.

Michiel Wackers explained that the Down Payment Assistance program is running low on funds in its expenditure line-item. The City has been collecting funding from repayment of the existing loans and that money sites in a revenue line-item. In order to transfer the funds from a revenue account to an expenditure account the common council needs a resolution authorizing it. Linda Wallace motioned to approve the resolution to transfer \$10,718.32 to an expenditure account for the Down Payment Assistance program. Barbara Plum seconded and the motion was approved.

Motion to approve a transfer of \$10,718.32 to an expenditure account for the Down Payment Assistance program.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)	X		X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)						X
Grady Faulkner (Common Council Seat-DEM)			X			
Ronnie Bantum (Minority Seat)			X			
Donna Mitoski (Handicapped Seat)			X			
Patricia Murray (At-Large Seat)			X			
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)			X			
Phil Pessina (Common Council Seat-GOP)						X
Barbara Plum (Planning and Zoning Commission Seat)		X	X			
Matthew Podolin (Youth Seat)			X			
Avery Watson (Low and Moderate Income Seat)						X
Vacancy (Banking and Insurance Seat)						X
Vacancy (Elderly Seat)						X
<u>TALLY</u>			<u>9</u>			<u>6</u>
Motion Approved						

Linda Wallace called for the second item on the agenda, the Residential Rehab Revolving Loan Fund Authorization resolution.

Michiel Wackers explained that this is the same situation as the Down Payment Assistance funds, but different amounts and different accounts. Linda Wallace motioned to approve the resolution to transfer \$51,121.97 to an expenditure account for the Residential Rehab program. Barbara Plum seconded and the motion was approved.

Motion to approve a transfer of \$51,121.97 to an expenditure account for the Residential Rehab program.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair	X		X			

(Social Service and Housing Relations Seat)						
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)						X
Grady Faulkner (Common Council Seat-DEM)			X			
Ronnie Bantum (Minority Seat)			X			
Donna Mitoski (Handicapped Seat)			X			
Patricia Murray (At-Large Seat)			X			
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)			X			
Phil Pessina (Common Council Seat-GOP)						X
Barbara Plum (Planning and Zoning Commission Seat)		X	X			
Matthew Podolin (Youth Seat)			X			
Avery Watson (Low and Moderate Income Seat)						X
Vacancy (Banking and Insurance Seat)						X
Vacancy (Elderly Seat)						X
<u>TALLY</u>			<u>9</u>			<u>6</u>
Motion Approved						

Linda Wallace called for the third item on the agenda, the 2009 CDBG Grants- Application and Allocation Process discussion.

Michiel Wackers requested comments to the proposed application for 2009 and suggestions for CDBG projects the City should undertake or encourage organizations to develop.

Linda Wallace called for the fourth item on the agenda, the 2007 C.A.P.E.R. Report.

Michiel Wackers presented the draft CAPER report that reports the accomplishments from the 2007 grant year. The November meeting will have a public hearing for the public to comment on the report. A draft copy has been published to the department website.

Linda Wallace called for the fifth item on the agenda, North End Housing Reprogramming Request.

Michiel Wackers reported that this is the final request for funding for the North End Homeownership project. The City committed to \$720,000 to the project. Richard Pelletier motioned to approve the resolution to reprogram \$94,378.46 for the North End Homeownership project. Grady Faulkner seconded and the motion was approved.

Motion to approve the resolution to reprogram \$94,378.46 for the North End Homeownership project						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)						X
Grady Faulkner (Common Council Seat-DEM)		X	X			

Ronnie Bantum (Minority Seat)			X			
Donna Mitoski (Handicapped Seat)			X			
Patricia Murray (At-Large Seat)			X			
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)	X		X			
Phil Pessina (Common Council Seat-GOP)						X
Barbara Plum (Planning and Zoning Commission Seat)			X			
Matthew Podolin (Youth Seat)			X			
Avery Watson (Low and Moderate Income Seat)						X
Vacancy (Banking and Insurance Seat)						X
Vacancy (Elderly Seat)						X
<b>TALLY</b>			<u>9</u>			<u>6</u>
Motion Approved						

Barbara Plum motioned to adjourn the meeting. Grady Faulkner seconded and the motion was approved unanimously.

Motion adjourn the meeting.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)			X			
Ronnie Bantum (Elderly Seat)			X			
David Bauer (Common Council Seat-GOP)						X
Grady Faulkner (Common Council Seat-DEM)		X	X			
Andrew Kelly (Minority Seat)						X
Donna Mitoski (Handicapped Seat)			X			
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)			X			
Barbara Plum (Planning and Zoning Commission Seat)	X		X			
Matthew Podolin (Youth Seat)			X			
Avery Watson (Low and Moderate Income Seat)			X			
Vacancy (Banking and Insurance Seat)						X
Vacancy (At-Large Seat)						X
<b>TALLY</b>			<u>10</u>			<u>5</u>
Motion Approved						

Meeting adjourned at 6:00pm.

Respectfully submitted,

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Michiel Wackers, Deputy Director of Planning, Conservation and Development