

---

**CITY OF MIDDLETOWN  
CITIZENS' ADVISORY COMMITTEE**

---

**MINUTES**

*1-October- 2003*

**Present**

L. WALLACE , CHAIR  
S. ENGLEHARDT, VICE-CHAIR  
V. AMATO  
L. CADITZ-PECK  
B. PLUM  
E. ROBERTS  
A. MARINO  
D. MITKOSKI  
R. BANTUM  
A. KELLEY

**Absent**

M. DIMON  
J. ROBINSON  
E. BOGDAN  
H. HENRY

**Also Present**

M. WACKERS  
W. WARNER

L. Wallace called the public hearing to order at 5:01PM.

L. Wallace moved that the minutes would be review for adoption at the next regularly scheduled meeting.

There being no Old Business L. Wallace continued and opened the floor to New Business.

First item on the agenda was the recent HUD determination of Kidcity's Ineligibility. L. Wallace requested that staff explain if there are any updates to this issue. M. Wackers explained that a recent project has been submitted for the Committee's consideration and offer W. Warner an opportunity to explain the proposal in-depth. W. Warner presented that he and M. Wackers have been trying to find ways to uphold the original decision of the CAC and the Common Council, which is to give almost \$80,000 to Kidcity. W. Warner explained that in conversations with our HUD representative, Peter Blomstrom, it is clear that no modification of the project would make Kidcity eligible for these funds Therefore, W. Warner had to look for other ways to uphold the CAC and Common Council's wishes. One option that has come forward is to giving the almost \$80,000 to Remington Rand. Remington Rand is clearly an eligible facility with numerous project that can be considered, and this option has been given an initial approval by our HUD representative. Remington Rand has been generating income and those funds are administered by the Economic Development Committee. It would then be possible to give Kidcity a portion of those funds. This proposal would support an important business incubator in the City that creates meaningful employment and uphold the original wishes of the CAC and the Common Council which was to give Kidcity nearly \$80,000.

The Committee was not impressed with the proposal and expressed concern for the moving of funds around. The proposal, while possible, did have concerns, which the Committee expressed in great detail. E. Roberts before hearing the Remington Rand option was excited by project because he felt that the project would help an important economic incubator and job creator, but this would not add anything new to facility that was not already going to happen anyways. D. Mitkoski voice strong concern on the issue and felt that the Committee should vote its conscience on this issue. S. Englehardt asked that the staff first go over the need of the other eligible project as see who overall deserves the money before coming back to this proposal.

M. Wackers made the following comments on each project:

*NEHI*- The project is moving in a positive direction, but it will likely be sometime before the funds are used.

*Positive Solutions*- They are moving to close on their financing and will acquire the property, so they do not need these funds at this time.

*Community Health Center*- They have not expressed any inability to carry out the project with what they received.

*Green Street Arts Center*- This is a large project that has had some success in finding donors and they have secured funding for the initial phases.

Given this summary, the Committee saw no project with an immediate need for more funds. Therefore the Committee returned to the Remington Rand proposal. B. Plum and S. Englehardt both ask what would happen if no recommend was given tonight. M. Wackers replied that in a sense nothing would happen with these funds, since the Citizen Participation Plan must be carried out before Common Council hears the recommendation. If the Common Council decided to administer the funds without the CAC carrying out the Citizen Participation process, HUD could in theory claim a violation of the Citizenship Participation Plan.

S. Englehardt motioned that the Committee not recommend a use for the funds and hold the funds as unallocated to be rolled into the next funding round in the Spring. D. Mitkoski seconded the motion. L. Wallace opened the floor to discussion.

S. Englehardt amended her motion and that the funds should be put through a formal competitive process. E. Roberts seconded the motion. L. Wallace opened the floor for discussion.

A. Marion requested that the motion be moved to a vote. L. Wallace recognizing the request called for vote on the motion. The motion passed with eight "yes" votes, one "no" vote, and one abstention.

Second item on the agenda was presentation by M. Wackers of the new Monitoring Protocol. M Wackers explained the process for initiating, conducting, and follow-up procedure for monitoring Community Development Block Grant projects. (see CDBG Monitoring Protocol) The Committee expressed approval for the protocol and complimented M. Wackers for his work. V. Amato motioned that the Committee formally adopt the protocol as presented. A. Marino seconded and the Committee passed the motion unanimously.

There being no further business, the committee adjourned at 5:45pm, upon a motion by.

Respectfully submitted,

---

Michiel Wackers  
Community Development Specialist