

**CITY OF MIDDLETOWN  
CITIZENS' ADVISORY COMMITTEE**

---

**MINUTES**

*September-21-2005*

**Present**

L. Wallace, Chair  
S. Englehardt, Vice Chair  
B. Plum  
D. Mitkoski  
J. Robinson  
E. Roberts  
V. Amato  
A. Marino  
R. Pelletier  
L. Caditz-Peck

**Absent**

R. Bantum  
E. Bogdan  
A. Kelly  
E. Noglow  
A. Watson

**Also Present**

M. Wackers

L. Wallace called the meeting to order at 5:02PM.

L. Wallace called for motions on the minutes from the last meeting. B. Plum moved to accept the minutes as presented. D. Mitkoski seconded and the Committee approved the motion unanimously.

The first items on the agenda were extension requests from Russell Library and New Horizons. The Russell Library request that the issue be tabled until the October meeting. New Horizon's did not respond to the request to come before the board, therefore this extension request was also tabled.

The second item on the agenda was an explanation of the 2004 CAPER by M. Wackers. The CAPER is a assessment of the previous CDBG fiscal year's accomplishments. M. Wackers reported that the public services cap was exceeded by \$6,444. At the CAC's October meeting there will be a Public Hearing for the public to comment on the CAPER.

The third item on the agenda is a proposal by M. Wackers to change how CDBG funds are allocated. Instead of an open process where applicants develop programs based on their needs, M. Wackers suggested that the CAC make specific grants available for applications to complete for. This will allow Middletown to accomplish goals set out in the Consolidated Plan. The CAC discussed this option and decided that it deserved investigation over the next few months before the next funding selection round.

There being no further business, the committee adjourned, upon a motion by J. Robinson. D. Mitkowski seconded the motion and the Committee approved the motion unanimously. The meeting adjourned at 5:26pm.

Respectfully submitted,

---

Michiel Wackers, Deputy Director of Planning, Conservation and Development