

**CITY OF MIDDLETOWN  
CITIZENS' ADVISORY COMMITTEE**

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**MINUTES**

*September-20-2006*

**Present**

L. Wallace, Chair  
A. Marino, Vice Chair  
D. Mitkoski  
A. Kelly  
G. Falkner  
V. Amato  
D. Bauer  
B. Plum  
A. Watson

**Absent**

R. Bantum  
E. Noglow  
R. Pelletier

**Also Present**

M. Wackers  
M. Podolin

Linda Wallace called the meeting to order at 5:00PM.

Linda Wallace called for the approval of the minutes. Tony Marino motioned to approve the minutes. Vincent Amato seconded and the Committee approved the motion with one abstention.

Linda Wallace called for the first item on the agenda. Arthur Meyers, the director of the Russell Library presented a modification to the scope of work for two existing grants, one for the creation of a mezzanine in the children's area and one for handicapped accessible projects in the library. The costs to construct a mezzanine have significantly increased making it financially unfeasible. The new scope of work would increase handicapped accessibility through out the library. Vincent Amato asked if the Mezzanine could be possible in the future. Arthur Meyers said it could be possible if costs for materials come down in price. Barbara Plum commented on the many requests for changes that the Library has requested. David Bauer commented on the current difficult construction environment and that the Library should be supported for its important services provided to the community. Vincent Amato motioned to approve the scope of work modification. Anthony Marino seconded that the motion was approved unanimously.

Michiel Wackers summarized a request made in June by the Eddy Shelter to complete the bathroom renovations. Barbara Plum motioned to grant the extension for the Eddy Shelter. Donna Mitkoski seconded and the motion was approved unanimously.

Michiel Wackers presented two resolutions to authorize the release of revolving loan funds for new rehabilitation and down payment assistance loans. The Committee has numerous questions about the status and sustainability of the program and requested a brief at the next meeting. Anthony Marino motioned to approve the two resolutions. Barbara Plum seconded and the motion was approved with one member abstaining. David Bauer motioned to have staff report at the next CAC meeting on that status of the revolving loan programs.

Michiel Wackers handed out and summarized the Consolidate Annual Performance and Evaluation Report for 2005, also known as the CAPER. Michiel Wackers reported that there would be a public hearing at the next meeting for people to submit comments.

Michiel Wackers presented a summary of items to be address during the next three months, approval and submission of the CAPER, review and approval of the 2007 application.

Seeing no more business the Committee, Vincent Amato motioned to adjourn at 6:30pm. Grady Faulkner seconded and the Committee approved the motion unanimously

Respectfully submitted,

Michiel Wackers, Deputy Director of Planning, Conservation and Development