

**CITY OF MIDDLETOWN
CITIZENS' ADVISORY COMMITTEE**

MINUTES

August-15-2007

Present

L. Wallace, Chair
A. Marino, Vice Chair
B. Plum
G. Faulkner Jr.
D. Bauer
R. Pelletier
V. Amato
A. Watson

Absent

D. Mitkoski
M. Podolin
E. Noglow
R. Bantum

Also Present

M. Wackers
R. Brass

Linda Wallace called the meeting to order at 5:14PM.

Linda Wallace called for the Committee to review the minutes from the previous meeting.

Anthony Marino moved to accept the July minutes. Richard Pelletier seconded the motion and the minutes were approved.

Linda Wallace called for comments from the public for items on the agenda. No comments from the public.

Linda Wallance called for the first item under new business.

Richard Brass of Mercy Housing present his organizations request for an extension to their 2006 CDBG grant of \$6,000. Two problem resulted in this request, first Mercy Housing is required to obtain approval from Connecticut Valley Hospital for any alterations to the building. The approval process was lengthy. Second, the contractor hired for the project lost his full-time employee and is busy hiring and training a replacement to assist him in the renovations to the homeless shelter. Richard Brass expected to the work to be completed by October 1st, but was requesting an extension until November 31st to ensure that all the follow bill paying will be completed.

Grady Faulkner requested if the contract has committed to the October 1st deadline in writing. Richard Brass replied that the contract has committed to October 1st in writing.

Richard Pelletier motioned to approve the grant extension to November 31st, 2007. Barbara Plum seconded the motion and the motion was approved.

Motion to approve the grant extension to November 31 st , 2007.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)			X			
Ronnie Bantum (Elderly Seat)			X			
David Bauer (Common Council Seat-GOP)			X			
Grady Faulkner (Common Council Seat-DEM)			X			

Vacant (Minority Seat)						X
Donna Mitoski (Handicapped Seat)						X
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)	X		X			
Barbara Plum (Planning and Zoning Commission Seat)		X	X			
Matthew Podolin (Youth Seat)						X
Avery Watson (Low and Moderate Income Seat)			X			
Vacancy (Banking and Insurance Seat)						X
Vacancy (At-Large Seat)						X
TALLY			<u>9</u>	<u>0</u>	<u>0</u>	<u>6</u>
Motion Approved						

Linda Wallace called for the second item under new business, the extension request from Friends of McCarthy Park.

Michiel Wackers referred the members to the letter sent to the committee. The committee wanted to ask questions to the organization and tabled the item until the next scheduled meeting.

Linda Wallace called for the third item under new business, the 2004 CAPER and Line of Credit reimbursements. Michiel Wackers explained that in the 2004 grant year the Community Development Block Grant Program over expended in public service projects by \$6,444.87. This amount need to be return to the City's line of credit using non-federal funds, so that it can be made available for new eligible CDBG grant projects.

Richard Pelletier motioned to recommend that the Common Council reimburse the \$6,444.87 to the CDBG program. Barbara Plum seconded the motion and the motion was approved.

Motion to recommend that the Common Council reimburse the \$6,444.87 to the CDBG program.						
MEMBER	Author	Second	YEA	NAY	ABSTAIN	ABSENT
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)			X			
Vincent Amato (Greater Middletown Preservation Trust Seat)			X			
Ronnie Bantum (Elderly Seat)			X			
David Bauer (Common Council Seat-GOP)				X		
Grady Faulkner (Common Council Seat-DEM)			X			
Vacant (Minority Seat)						X
Donna Mitoski (Handicapped Seat)						X
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)	X		X			
Barbara Plum (Planning and Zoning Commission Seat)		X	X			
Matthew Podolin (Youth Seat)						X
Avery Watson (Low and Moderate Income Seat)			X			
Vacancy (Banking and Insurance Seat)						X

Vacancy (At-Large Seat)						X
<u>TALLY</u>			<u>8</u>	<u>1</u>	<u>0</u>	<u>6</u>
Motion Approved						

Linda Wallace called for discussion of items not on the agenda and Anthony Marino requested that he discuss the Old Middletown High School grant that was recent allocated for the purpose of creating an accessible load and unloading area. Anthony Marino presented a letter from Staff to Phil Cacciola, the applicant for the grant, that stated the grant had been approved by the Committee. In fact, the committee did not approve the grant. Michiel Wackers apologized for the oversight, since he produced the letter using a template used in prior years.

Grady Faulkner motioned that a letter be written outlining the Committees views on why the grant was not recommended, and have the letter sent to the Mayor, Council, Director of Planning, Conservation and Development, Phil Cacciola, and Bill Russo. Anthony Marino seconded and the motion was approved.

Motion that a letter be written outlining the Committees views on why the grant was not recommended.						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)		X	X			
Vincent Amato (Greater Middletown Preservation Trust Seat)			X			
Ronnie Bantum (Elderly Seat)			X			
David Bauer (Common Council Seat-GOP)			X			
Grady Faulkner (Common Council Seat-DEM)	X		X			
Vacant (Minority Seat)						X
Donna Mitoski (Handicapped Seat)						X
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)					X	
Barbara Plum (Planning and Zoning Commission Seat)			X			
Matthew Podolin (Youth Seat)						X
Avery Watson (Low and Moderate Income Seat)			X			
Vacancy (Banking and Insurance Seat)						X
Vacancy (At-Large Seat)						X
<u>TALLY</u>			<u>8</u>	<u>0</u>	<u>1</u>	<u>6</u>
Motion Approved						

Anthony Marino motioned to adjourn. Vincent Amanto seconded and the motion was approved unanimously.

Motion to adjourn the meeting..						
<u>MEMBER</u>	<u>Author</u>	<u>Second</u>	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Linda Wallace, Chair (Social Service and Housing Relations Seat)			X			
Anthony Marino, Vice Chair (Real Estate Seat)	X		X			
Vincent Amato (Greater Middletown Preservation Trust Seat)			X			
Ronnie Bantum (Elderly Seat)			X			
David Bauer			X			

(Common Council Seat-GOP)						
Grady Faulkner (Common Council Seat-DEM)			X			
Vacant (Minority Seat)						X
Donna Mitoski (Handicapped Seat)						X
Evan Noglow (Middletown Housing Authority Seat)						X
Richard Pelletier (Labor Seat)		X	X			
Barbara Plum (Planning and Zoning Commission Seat)			X			
Matthew Podolin (Youth Seat)						X
Avery Watson (Low and Moderate Income Seat)			X			
Vacancy (Banking and Insurance Seat)						X
Vacancy (At-Large Seat)						X
TALLY			<u>10</u>	<u>0</u>	<u>0</u>	<u>5</u>
Motion Approved						

The meeting was adjourned at 5:57pm.

Respectfully submitted,

Michiel Wackers, Deputy Director of Planning, Conservation and Development