

MIDDLETOWN PRESERVATION & DESIGN REVIEW BOARD

SPECIAL MEETING - ROOM B21

MINUTES

JULY 24, 1996

PRESENT

J. Bianco
P. Evans
N. Goff
J. Fortuna
E. Kapetan

ABSENT

D. Brown
B. Kronenberger
A. Tommasi
E. Warner

ALSO PRESENT

C. Wilcox, Staff

Chairman, J. Bianco called the meeting to order at 5:04 p.m. in Room B-21 of the Municipal Building.

Minutes

KGA - There was a discussion about the proposal for a sign by KGA for the upper, eastern facade of the Clocktower Shops. P. Evans made a motion, seconded by J. Fortuna and voted unanimously to approve the design as submitted with the following provisions:

- That the sign body be free-standing wood or metal, and not self illuminated; and
- That in the installation of the sign, care be given to minimize any damage to the old advertising painted on the bricks.

Colors - There was no information submitted regarding colors or materials; however, the board was comfortable that most any choice which would look like the proposal submitted to them would be all right.

Middletown Adult Education Center - There was a discussion about the signage proposed for the Adult Education Center both on Main Street and at the Columbus Plaza Entrance. The Board approved the design of the lettering as submitted. The Board considered the awnings and had some opinions on them, even though they are in a future phase. The recommendations of the Board are as follows:


- That a barrel vault awning on the Main Street facade is not appropriate. If an awning is to be considered in the future, they would prefer to see a regular shed awning, with no lettering, and the application submitted with a rendering which would show its effect on the entire frontage of the building.
- That the awning as proposed on the Columbus plaza side is appropriate and an attractive addition to the area; however the Board recommends that it be plain and that color samples be submitted for their review.

- The word "Milenium" is obscure. Is it a mis-spelled version of "millennium"? and if so, why is it there? The Board would like an explanation before agreeing to its use, especially since this is a City Program.
- The size and design of the lettering on all of the signs is satisfactory to the Board; however they would like to know the materials proposed for both the sign body itself and the lettering. They suggest raised wooden lettering such as at Vision Corner. They discourage simply painting letters on the stucco.
- When and if they decide to do awnings; the Board suggests having their design reviewed first by their architect, Roy Gilley, before applying for a sign permit.

The Municipal Development Office will contact both the Sign company and the Adult Education Program to get some of the answers the Board has requested, then poll the members present for their opinions.

In general the Board needs to have more information on colors and materials before giving its approval on any design review application. Staff was asked to communicate this to Planning & Zoning.

There being no further business the meeting adjourned at 5:45 p.m.


Cynthia G. Wilcox

CGW/sh
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