
**CITY OF MIDDLETOWN
CITIZENS' ADVISORY COMMITTEE**

MINUTES

16-July- 2003

Present

L. WALLACE , CHAIR
S. ENGLEHARDT, VICE-CHAIR
E. BOGDAN
V. AMATO
A. MARINO
D. MITKOSKI
A. KELLEY
B. PLUM
J. ROBINSON

Absent

M. DIMON
S. SHOWALTER
H. HENRY
R. BANTUM
E. ROBERTS

Also Present

M. WACKERS

L. Wallace called the public hearing to order at 5:30PM.

Being that the minutes from the previous meeting were not sent to the members of the committee the minutes was tabled until the next scheduled meeting.

There being no Old Business L. Wallace continued and opened the floor to New Business.

First item on the agenda was the amendment to 2000 Annual Action Plan. M. Wackers explained that since the City is applying for a Section 108 Loan that will be used for relocation and demolition of the Miller Bridge neighborhood. We currently processing the necessary paperwork to close on the loan, we need to make funds available that will pay the first repayment in August 2004. The first payment will be \$23,000 plus interest that will be calculated on August 7 (the closing). The 2000 Miller Bridge Redevelopment project has \$29,565.62 available. E. Bogdan motioned to approve the resolution presented to the Board, and the S. Englehardt seconded. The Board approved the resolution unanimously.

Second item on the agenda was Service cap error. On Friday, July 11, M. Wackers explained that he visited the HUD offices up in Hartford to go over the Annual Action Plan to make sure that everything was in order. Unfortunately, in checking the caps for public services and program administration, it seems that the numbers that were generated by Munro Johnson and published in the application packet were too large. Caps are calculated by adding together the expected entitlement grant along with program income and ten a percentage of that figure will be the Cap. Munro mistakenly included all of the reprogrammable funds to calculate the caps. M. Wackers further explained that the Public Service allocations that have been decided on currently exceeded that cap, by \$1,740.38, and suggested that that money be removed from one of the Public Service programs and deposited into a non-public service program. The likeliest candidate M. Wackers suggested was the The Connections, Middletown Youth Center, since they have not yet been sent an award letter, and the funds could be reallocated to the Down Payment Assistance Fund. A. Marino motioned to remove \$1,750 from the The Connections, Middletown Youth Center and reallocated the funds to the Down Payment Assistance Fund. B. Plum seconded, and the Board approved the proposed resolution.

The third item on the agenda was the Public Hearing for the Annual Action Plan. The Board asked the audience if there was anyone wish to make any comments. There being none the Board moved to discussion. The Board approved the Annual Action Plan.

There being no further business, the committee adjourned, upon a motion by.

Respectfully submitted,

Michiel Wackers
Community Development Specialist