

CITIZENS ADVISORY COMMITTEE

MINUTES

February 21, 1990

PRESENT

L. Cavanaugh, Chairwoman
M. Moroni
A. Loffredo
D. Mitkoski
W. Pillarella
V. Amato
S. Gadomski
R. Kreh
S. Shapiro
W. Oliver
I. Howell
D. Kulmacz
C. Guiliano (5:28)

ALSO PRESENT

L. Ozga
W. Kuehn
D. Kalinowski
Members of the public

ABSENT

G. Keithan

Chairwoman Cavanaugh called the meeting to order at 5:00 p.m. in Room B-20 of the Municipal Building.

Public Session

The only item on the agenda of the Public Session was the public disclosure of a residential rehabilitation loan request made by Barbara and Peter Santangelo. L. Ozga explained, that there is a federal conflict of interest because Barbara Santangelo is employed by the City of Middletown's Municipal Development Office and, a HUD exception to the federal regulations will have to be solicited. Chairwoman Cavanaugh read a memo from staff dated February 15, 1990, which described the project and the nature of the conflict of interest under the Community Development Block Grant Program regulations (a copy of the February 15, 1990 memo is attached and should be considered part of these minutes).

There was not any opposition voiced by any member of the Committee or the public regarding the Santangelo loan request.

Minutes

Upon a motion by S. Shapiro, seconded by W. Pillarella, the Committee voted unanimously to approve the January 17, 1990 meeting minutes.

Project Status Report

Staff reviewed the project status report as of January 31, 1990. V. Amato had questions on the total amount of funds expended for administration of the program grants. Staff explained in 1989 the total CDBG grant amount was \$416,000; and, of that amount \$52,200 was allocated for general program administration plus \$3,000 for the CDBG financial account coordinator. D. Kalinowski distributed a status report reflecting the commitments, and

expenditures under the Middletown Rehabilitation Programs as of 2/21/90. W. Kuehn mentioned he will meet with James Reynolds, Finance Director before the next meeting to discuss combining the Revolving Mixed-Use Rehabilitation Program with the Revolving Residential Rehabilitation Program to simplify the process of appropriating Rehabilitation Program Income (loan rehabilitation paybacks) back into the Revolving Fund Rehabilitation Programs. L. Cavanaugh requested that D. Kalinowski prepare something for the next meeting explaining what the guidelines are for the Mixed-Use and Residential Rehabilitation Programs.

Local Community Development Objectives

Upon a motion by S. Shapiro, seconded by A. Loffredo, the Committee voted unanimously to approve the Local Community Development Objectives as submitted to the Committee in a memo dated February 16, 1990.

GMCC Invoice

Upon a motion by W. Pillarella, seconded by S. Shapiro, the Committee voted unanimously to approve the payment of the payment of the following invoice:

Greater Middletown Community Corporation
\$1,364.00 dated January 15, 1990

Appropriation of \$220,000 to Revolving Fund Rehabilitation Programs

Upon a motion by S. Gadomski, seconded by S. Shapiro, the Committee voted to table recommending an \$220,000 appropriation to the Common Council to the Revolving Fund Rehabilitation Programs until the next meeting to allow staff to report back on their meeting with James Reynolds.

1990 Entitlement Program

L. Cavanaugh mentioned she would like to have staff prepare press releases to let the public know who the Committee members are; what CDBG funds are used for; and who has received funds in the past.

The consensus of the Committee members present was that press releases should be prepared by staff and published as soon as possible.

Upon a motion by S. Shapiro, seconded by V. Amato, the Committee voted unanimously to hold the 1990 Entitlement Program Public Hearing on April 18, 1990 at 5:00 p.m. in the Council Chamber if available.

Special Audit of Certain Rehabilitation Projects

L. Cavanaugh reported she met with the Mayor and he would like more specific information on why the Committee wants the audit. A discussion followed. Pursuant to the Committee vote at the January 17, 1990 meeting, staff had prepared a resolution authorizing the conduct of a special audit for the Common Council's consideration after the City Attorney's Office determined Council action would be necessary to proceed with the audit. L. Cavanaugh


mentioned the Mayor pulled the resolution. A discussion followed.

Staff was instructed to get a copy of the State Police's audit, GMCC's audit and the audit Tony Galazan is having a CPA firm perform for the March regular meeting. No further action was taken.

Other

R. Kreh, D. Kulmacz and S. Gadomski volunteered to serve on the 1990 Entitlement Proposal Review Subcommittee.

There being no further business to come before the Committee, the meeting was adjourned at 6:09 p.m.


Linda A. Ozga

LAO/pab