

**DRAFT**

**City of Middletown, CT**  
**Economic Development Committee**  
**Parking Study Parking Authority Sub Committee**  
**Draft Minutes of the February 21, 2008 meeting**

**Members Present: J. Alexander, D. Bauer, V. Amato, L. Baldoni, S. Aresco**

**Absent: H. Kasper**

**Also Present: R. Kearney**

**A Call to Order:** The meeting was called to order at 9:00 AM.

**B Public Session:** none

**C Minutes:** none

**D Communications:** none

**E Old Business:** Alexander presented an outline of Tasks for the Parking Authority Sub Committee. The committee asked staff for a copy of the City Attorney's interpretation of the State of Connecticut statute on creation of parking authorities.

General discussion of how other city agencies structure and funding.

Aresco noted the West Hartford parking as an example to study and contact.

Discussion of the need to access the DMV computer along with outside collection agency.

The committee asked staff to contact the City Attorney regarding how fines are collected.

Discussion of Operating Functions handout with additions to the list.

Alexander agreed to meet with Finance Director to get an understanding of how revenues are administered along with interdepartmental billing for services.

**F New Business**

**G Other**

**H Adjournment:** The meeting adjourned at 11:00 AM.