

**City Of Middletown  
Citizen's Advisory Committee**

**MINUTES**

*16-February-2005*

**Present**

L. Wallace, Chair  
S. Engelhardt, Vice Chair  
D. Mitkoski  
T. Marino  
L. Caditz-Peck  
A. Watson  
E. Noglow  
J. Robinson  
V. Amato

**Absent**

B. Plum  
E. Roberts  
R. Bantum  
A. Kelly  
E. Bogdan  
H. Henry

**Also present**

R. Chebotarev

L Wallace called the meeting to order at 5:15 PM

L. Wallace called for a review of minutes from the 12/15/04 meeting. A motion was made by T. Marino to approve the motion, and S. Engelhardt seconded and the Committee approved the minutes unanimously.

The first item on the agenda was the Public Hearing for comments on the Citizen Participation Plan Amendments. No one from the public was present for comments, so the hearing was closed.

The second item on the agenda was Allocation of Program Income.

J. Robinson moved to accept the allocation as proposed, V. Amato seconded and the motion passed unanimously.

The fourth item on the agenda the Scoring of 2005 CDBG applications. M Wackers who participated via speakerphone from a conference in Baltimore made general comments on the Scoring over the phone before the beginning of the meeting. L. Wallace drew the attention of the Committee to the fact that different scoring criteria existed for different types of applications. A. Marino asked if changes to the application form had been made. L. Wallace answered, that, according to M.Wackers, the application form remained the same. L. Caditz-Peck raised the question of funding priorities. L. Wallace commented that the scoring formula was fair and pointed to the scoring comments at the back of the 2005 CDBG Briefing Sheet. J. Robinson commented that an important factor to consider when allocating program funds among applications was whether the projects had some extra funding and could continue on their own the following year if their funding is discontinued. In general, the Committee felt that the presented guidelines for the scoring of CDBG applications were clear and the scoring criteria were fair.

The forth item on the agenda was the Consolidated Plan.

L. Wallace pointed out that there still was some missing statistics and analysis. L. Wallace also commented that the Consolidation Plan under discussion would determine the plans and guidelines for the next ten years. A public hearing would be held May and further discussion would take place at that time.

The Committee then discussed the arrangements for the CDBG Application Hearings. It was decided that it should take up to four hours and the dinner break should come after the first two hours of the meeting.

J. Robinson motioned to adjourn the meeting. V. Amato seconded, and the Committee approved the motion unanimously.

The meeting adjourned at 5:45 PM.

Respectfully submitted,