

Please fill out this application in pen only so we will know who you are, what you are applying to do, and how to contact you. With this basic information we will evaluate your project as it relates to City regulations as quickly as possible. Thank you for your cooperation.

**GENERAL INFORMATION ABOUT THE PEOPLE INVOLVED**      Date \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone#( ) \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Phone#( ) \_\_\_\_\_

Agent: \_\_\_\_\_ Phone#( ) \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Phone#( ) \_\_\_\_\_

**WHAT ARE YOU APPLYING TO DO? (CHECK ONE OR MORE)**

- Add an addition to a single/two family dwelling to be used for \_\_\_\_\_
- Construct a single family dwelling (A-2 survey required)
- Add an addition to a multi-family or non-residential building to be used for (A-2 survey required) \_\_\_\_\_
- Convert an existing building from present use as \_\_\_\_\_ to a new use as \_\_\_\_\_
- Construct one or more new buildings to be used for (A-2 survey required) \_\_\_\_\_
- Subdivide land into building lots (A-2 survey required)
- Change the text of the Zoning Code or amend the Zoning Map
- Install a sign
- Start a Residential Unit Business Pursuit
- Application for Zoning Board of Appeals
- Extract Natural Resources like sand or gravel or fill an area
- Request for G.S. 14-54 Location Approval (gen. repairer, used car or new car dealer)
- Other \_\_\_\_\_

**FACTS ABOUT LAND PROPOSED FOR USE**

Landowner: \_\_\_\_\_ Location: \_\_\_\_\_

Name of Subdivision (if any): \_\_\_\_\_

Zone \_\_\_\_\_ Tax ID# \_\_\_\_\_ Tax Assessor's Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_

Is this project within 500' of a Municipal Boundary? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this project located in a FEMA 100 or 500 year flood plain? Yes \_\_\_\_\_ No \_\_\_\_\_

Utilities Available: City Water ( ) ; Private Well ( ) ; City Sewer ( ) ; Private Septic ( )

DESIGN REVIEW BOARD STAFF\*

SIGNATURE OF APPLICANT/AGENT\*\*

DATE OF REVIEW/APPROVAL

SIGNATURE OF OWNER\*\*

- IWA PERMIT REQUIRED
- IWA PERMIT NOT REQUIRED
- IWA REVIEW REQUIRED

\*\*Both signatures required. I certify that the above information and plans submitted are true and correct, and that, if required, an application for an Inland/Wetlands permit has been filed before or on the same day as the filing of this application with the P&Z Commission.

SIGNATURE OF IWA STAFF

\*Signature by the Design Review Board Staff is required for all designs for exterior rehabilitation or new construction in the business zones.

\_\_\_\_\_ Meets Zoning Requirements

ZONING ENFORCEMENT OFFICER  
DATE/DATE OF APPROVED PLANS

Received \$ \_\_\_\_\_ by \_\_\_\_\_