

CITY OF MIDDLETOWN

Department of Planning, Conservation & Development



Community Development Division

245 deKoven Drive – PO Box 1300

Middletown, CT 06457

Telephone: (860) 344-3467

Fax: (860) 344-3595

Email: michiel.wackers@cityofmiddletown.com

Website: www.middletownplanning.com

After School Scholarship Program Guidelines

Middletown CDBG program receives more requests to fund after school programs than any other request. Since this type of funding is severely restricted by HUD regulations, the City is seeking to create a system that helps more organizations and more residents.

The City believes an after-school scholarship program will help is this goal. This program will provide a grant of up to \$250 to low- and moderate-income households for after school tuition at qualified programs. Qualified programs would be reviewed through a Request for Qualifications (RFQ) process.

There would be three rounds of scholarships each year, fall, spring and summer.

I. Participating Organization Selection

- The City of Middletown will issue a request for interested organizations to be authorized participating partners in the Middletown after-school scholarship program. Organizations will be authorized to participate for the 2010-2015 Consolidated Plan period, and would not need to be re-authorized during this timeframe.
- The program will be limited to no more than 5 participating organizations, due to limited funds. The selection process will be based on the following, if more than 5 organizations apply to participate:
- Scoring System
 - a. Can document a history of serving low- & moderate-income residents (8 points for yes; 0 points for no)
 - b. Committee vote (each member can allot 5 points for the organizations they feel deserve to participate)

II. Scholarship Amounts

- Participating organizations will need to provide amounts, for the last 3 years, they charged for their program to participants who were expected to pay 100% tuition. The maximum scholarship amount will be \$250.
- A sliding scale will be used to determine the amount of scholarship that is available based on the following:
 - a. 50% of AMI or less will receive a 100% tuition scholarship, up to \$250.
 - b. 50% AMI to 75% AMI will receive a 75% tuition scholarship, up to \$188.
 - c. 75% AMI to 100% AMI will receive 50% tuition scholarship, up to \$125.

FY 2010

Household Size	1	2	3	4	5	6	7	8
Ext. Low (30% AMI)	\$17,800	\$20,350	\$22,900	\$25,400	\$27,450	\$29,500	\$31,500	\$33,550
Very Low (50% AMI)	\$29,650	\$33,900	\$38,150	\$42,350	\$45,750	\$49,150	\$52,550	\$55,950
Low (80% AMI)	\$45,100	\$51,550	\$58,000	\$64,400	\$69,600	\$74,750	\$79,900	\$85,050
Moderate (100% AMI)	\$56,375	\$64,437	\$72,500	\$80,500	\$87,000	\$93,437	\$99,875	\$106,312

III. Scholarship Selection Process

- 45 days before the beginning of the fall, spring or summer program periods applications will be made available, with a deadline 15 days before the beginning of the program periods. (September 1st, January 1st and July 1st)
- There will be two pots of funding, direct client applications and organization sponsored clients.
 - a. Direct client applications (50%)- These are clients return forms completed out by the parents of the child.
 - b. Organization sponsored clients (50%)- These are organizations to return forms for a child that would otherwise be at-risk or unlikely to participate with out the assistance of the organization. The organization would need to get the parent to self-documented at sometime during the program period, in order to release the scholarship.
- If there are more applications than available scholarships then there will be lottery process to determine who receives a scholarship.
- If there are more scholarships available than applicants, the balance will be made available during the next program period. In the event that less than 50% of the funds can go towards direct client applications or organization sponsored applications the balance can be applied to the other category if there is additional need.
- A child may not receive more than one scholarship per semester and may only submit one application for only one organization per semester.