

MEMORANDUM

TO: Mayor Maria Madsen Holzberg and Economic Development Committee

FROM: **MUNICIPAL DEVELOPMENT OFFICE**
William M. Kuehn, Jr., Director

DATE: August 7, 1996

RE: Next Meeting

DATE: Monday August 12, 1996 TIME: 7:00 p.m. PLACE: Room 208 of the Municipal Building

AGENDA

- A. Call to Order.
- B. Public Session.
- C. Minutes
 - 1. Regular meeting of June 10, 1996 - enclosed
 - 2. Regular meeting of July 8, 1996 - enclosed
 - 3. Special Meeting of July 22, 1996 - enclosed
- D. Communications
 - 1. Economic Development Fund status report - enclosed
 - 2. Memo dated 7/31/96 from Deputy City Atty. T. Lynch re: Foreclosure of Contaminated Properties....FYI
 - 3. FOIC decision dated 7/22/96 re: executive sessions for loan applications...FYI.... supports need to utilize executive session when discussing confidential/privileged information
 - 4. Letter dated 7/11/96 from V. James Russo re: Planning and Zoning Commission
 - 5. Postcard/Notice of CCDA annual conference
 - 6. Memo and map dated 7/9/96 from CERC re: Enterprise Zone
- E. Old Business
 - 1. Armory update - G. Weitzman
 - 2. Saybrook Rd/neighborhood/rural services areas - see P&Z decision of 7/24/96....support for Plan of Development amendment requested....see enclosed materials

F. New Business

1. REINVEST - Wes Wings, Inc. d/b/a Eleanor Rigby's - application may require an executive session pursuant to Sections 1-19(b)(2) and 1-19(b)(5) of the Connecticut General Statutes to discuss confidential commercial/financial information. Staff analysis sent under separate/confidential cover. Personal/business financial statements are available to EDC members in the Municipal Development Office. Application enclosed.
2. Parking Lot/Convent Building - see memos - request Economic Development Fund appropriation of \$1,300 for survey
3. Rt. 17/Laurel Brook Watershed and Brickyard Industrial Park - see two letters dated 7/12/96 and letter of 8/1/96 - for discussion, comment, support (whatever!)
4. Twin Vane Park - discussion item - ownership/value/barns, etc.
5. Project Development Manager job description - enclosed - for review and support
6. North End Industrial Area
 - a. Safety Improvements - status
 - b. Phase II/Remington Rand - status
 - c. Neighborhood Package Store and Red Wing Depot offers and response - this may require an executive session pursuant to Section 1 - 18a(e)(4) to discuss the purchase of real estate. Confidential information under separate cover.

G. Reports of Officers and Committee

H. Other

1. Economic development certification - staff report

I. Adjournment

WMK/sh

cc: Town Clerk
Media
G. Weitzman
E. Thorndike
K. Kaffen
W. Warner