

**MEMORANDUM**  
**DEPARTMENT OF PLANNING, CONSERVATION AND DEVELOPMENT**

**TO:** Town Clerk

**FROM:** William Warner, AICP, Director of Planning, Conservation and Development

**DATE:** January 28, 2009

**RE:** Meeting Cancellation

Please be advised that the meeting of the Planning and Zoning Commission scheduled for Wednesday, January 28, 2009 at 7:00 p.m. in the Council Chambers has been cancelled. The next regular meeting is scheduled for Wednesday, February 11, 2009.

WW/eh