1. **Members Present:** Marty Knight/Chairperson, Joe Carta (via phone), August DeFrance, Elderrean Paules, Richard Pelletier, & Joe Bibisi.

2. **Absent:** Phil Cacciola, Dr. Helen Evrard & Keith Vinci

3. **Staff Present:** Catherine Lechowicz – Director of Recreation and Community Services

4. **General Public:** none

5. **Meeting Called to Order:** Called to order at 6:01pm.

6. **Public Hearing:** none

7. **Approval of Minutes:** *A motion to approve the meeting minutes of June 4, 2019, was made by Joseph Bibisi and seconded by August DeFrance. The motion carries.*

8. **Departmental Reports:**
   - Elderrean Paules stated that there is 1 apartment that is available due to a tenant that passed away.
   - August DeFrance stated that he has nothing to report because all of the meetings have been cancelled. There should be a meeting next week.
   - Richard Pelletier stated that things have really started to move. They are looking for a space to fit hundreds of yards of topsoil. A discussion ensued.
   - Joseph Bibisi stated that the warming center will open up on November 18th. It will start at South Congregational Church but has not yet connected with the Columbus House. St. John’s is out and will no longer participate. A discussion ensued.
   - Joe Carta stated that he voted at Bielefield School and there were absolutely no problems. He used the touchpad screen on the tablet to vote.
   - Cathy Lechowicz reported on the Municipal Agent. Laura fielded 159 general questions and there was only 1 that was ADA related. It was referred and taken care of very quickly. Marty asked if there was going to be Halloween on Main Street. Cathy stated that there will be the Fall Festival on October 19th and on Halloween pre-school children are invited to trick or treat in the City offices. A discussion ensued.
   - Marty Knight stated that this summer the City went up and down Main Street and made it so that there is a continuous beep at the audio walk signals. This is very helpful with the new bumpouts. A discussion ensued.

9. **Old Business**

10. **New Business:**

11. **Miscellaneous:**

12. **Adjournment:** *A motion of adjournment was made by Richard Pelletier and was seconded by Joseph Bibisi. The motion carried unanimously.* The meeting adjourned at 6:19 pm.
Respectfully submitted,

Laura Bruni Runte