

Date: June 12, 2019 Subject: Property Management Committee
June 11, 2019 Meeting Minutes
To: Board of Directors From: Property Management Committee, and
Arthur G. Simonian, Executive Director

AGS

**Property Management Committee
June 11, 2019 Meeting Minutes**

The Property Management Committee met Tuesday, June 11th at The District Offices at 245 Main Street, Cromwell, Connecticut.

The Chair, Jim Fallon, called the meeting to order at 5:32 PM. In addition to the Chair, present were Committee Members – Dale Aldieri, Bonnie Anderson and Christopher Anderson. There was a quorum. Also present were Board Chairman – John Dunham and Executive Director – Art Simonian.

The following is a summary of the June 11th Property Management meeting:

- 1) Insurance Broker** – The Executive Director and the Committee discussed Insurance Brokers for the District. The Committee agrees, with the Executive Director’s recommendation, to use USI Insurance Company of Meriden, CT as Mattabassett’s Insurance Broker for a period of one year, from January 1, 2020 to December 31, 2020, with two (2) one-year renewal options. The existing broker experienced many performance issues the past two years that were identified and discussed by the Executive Director.
- 2) District Tractor** – Replace the existing New Holland Tractor with a John Deere 5090M for FY2020.

Mr. Fallon moved, and Mr. Aldieri seconded, and the committee approved unanimously:

MOTION: The Property Management Committee recommends the purchase of a 2019 John Deere Tractor 5090M 4WD Diesel with 3-point hitch, bucket, and brush hog from Farmington Valley Tractor of Farmington, CT, at a price not to exceed \$79,066 including 5% contingency, if necessary. This is a more favorable pricing below the CTDAS State bid #13PSXO321, and refers this recommendation to the Board of Directors for their approval.

- 3) Mattabassett District Plant & Landfill Appraisal Report** – The Executive Director reviewed a proposal with the Committee for a new appraisal of our property and equipment. With no real benefit of having an updated appraisal (previous appraisal was completed in 2008) we will not pursue these services.

THE MATTABASSETT DISTRICT

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- 4) Outfall Structure Painting** – A discussion took place; the Executive Director will look into painting the Outfall Structure a different color.

Adjournment:

Mr. Fallon moved, no second required, and the committee approved unanimously to adjourn at 6:15 PM.