



**Special Meeting – Strategic Planning Committee**  
**Wednesday, June 5, 2019**  
**Russell Library Annex Board Room, 6:00 PM**

**MEETING MINUTES**

Attendees: Ramona Burkey, Taneisha Duggan, Jennifer Hadley, Eamonn Wisneski, Tisha Zawisky

1. Call to Order – The meeting was called to order at 6:17 pm.
2. Public comments – No members of the public were present.
3. Approval of Minutes - Trustee Hadley made a motion to approved the minutes of the previous meeting; Trustee Zawisky seconded the motion; minutes approved unanimously.
4. Old Business
  - a. Review of Timeline - The group reviewed the timeline; Director Burkey noted that the SOAR assessment and Library as Platform were completed by library directors. Whiteboards have been placed in the lobby to collect public input. The committee will need to chose a consultant if we are submit application for the next LSTA grant cycle which is due June 25th, otherwise we are in good shape for the grant application.
5. New Business
  - a. Discuss next steps - The committee discussed meeting with a possible consultants including Maxine Bleiwes; Trustee Wisneski will get in touch Maxine about a potential meeting.
  - b. Discuss Annual Company Meeting and possible mini strategic planning session/update - The committee agreed that input from the Russell Company members will be useful and will help engage members. Will use the 'Ask' exercise that Trustee Duggan will introduce.
6. Set date for next Strategic Planning Committee meeting – To be determined.
7. Adjournment - Trustee Hadley made a motion to adjourn the meeting; Trustee Zawisky seconded the motion; minutes approved unanimously. Meeting adjourned at 7:40pm.

Respectfully submitted,

Tisha M. Zawisky