1) Chairman Calls Meeting to Order at 6:03 pm.
   a) Attendees: Ken McClellan, Ron Organek, Phil Cacciola, Larry Riley, Edward Monarca, Chris Holden

2) Public Hearing - None

3) Approval of Minutes
   a) Regular Meeting: January 10, 2018; Approved on motion by Ron Organek and second by Larry Riley

4) Financial Report
   a) Budget Items Review/Approval – No change from January. Approximately $15k remaining.

5) Staff Updates
   a) Street lights: Poles and lights are installed. Need final wiring and connection by Northeast Utilities. Chris Holden will get schedule.

6) Construction Updates
   a) Trees will be planted to replace trees cut. Chris Holden will check with Arborist to get schedule.
   b) Frost Heave on front walk: With warm weather, the sidewalk has subsided. Chris Holden reviewed the walk with the contractor. Since it has settled, contractor will check again in March to determine if repair/replacement is needed.
7) **Old Business**
   a) **Building Committee Plaque:** Discussion about how names should be on the plaque. Need for the April 13 Ribbon Cutting and Grand Opening. Names of the building Committee will be as follows:
      (1) Chairman: Robert Blanchard – Common Council
      (2) Vice-Chairman: Kenneth A. McClellan – US Army (Retired)
      (3) Ron Organek – US Army
      (4) Jerry Augustine – US Army
      (5) Mike Rogalsky – US Army
      (6) Phil Cacciola – US Army (Retired)
      (7) Larry Riley – US Air Force
      (8) Arthur Myers – US Army
      (9) Edward Monarca – US Army

   b) **Weather Stripping** – Replaced.

   c) **Two Upper Light Bars** – Chris Holden reports that replacement parts are in and he will check on schedule.

8) **New Business**
   a) **Work estimate for gutters over the front entry**
      No bid
      Vendor: No Leak Roofing, 255 Ridge Rd, Middletown, CT 06457
      Labor & Materials: $325.00
      Approved on Motion by Edward Monarca and second by Larry Riley
      Chris Holden will work with city departments for payment.

   b) **Approval to purchase bricks for flagpole walkway:**
      No bid
      Vendor: Bricks-R-Us, 201 South Biscayne Boulevard
      28th Floor, Miami, FL 33131; Phone: 888-MY-BRICK
      Price:

      | Type   | Needed | Price Per | Cost   |
      |--------|--------|-----------|--------|
      | Engraved | 25     | $19.00    | $475.00|
      | Blank   | 1161   | $5.00     | $5,805.00|
      | Total   |        |           | $6,280.00|

      Approved on Motion by Ron Organek and second by Larry Riley
      Chris Holden will work with city departments for payment.

9) **Adjournment** – Approved on motion by Phil Cacciola and second by Edward Monarca

**Next Meeting: March 14, 2019**